



Republic of the Philippines
Region IX
Province of Zamboanga del Sur
MUNICIPALITY OF DUMALINAO



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE 36TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR, HELD AT SB SESSION HALL ON MAY 29, 2023.

Present:

HON. LORENZO S. ALCANTARA	- Municipal Vice Mayor
HON. RONALDO D. ENCABO	- SB Member
HON. ARNOLD L. FLORES	- SB Member
HON. FREDERICK R. BALANDRA	- SB Member
HON. HERMES B. CABALES	- SB Member
HON. MA. GEMMA C. ALBISO	- SB Member
HON. RHOLLY A. LABANG	- SB Member
HON. ROMEO G. LIGAN	- SB Member
HON. JESSIE NIEL C. PAULO	- ABC President
HON. JEZIEL R. DAGUPAN	- SKF President
HON. ROMEO D. PARILA	- IPMR

Absent:

HON. JELITO R. PEÑONAL	- SB Member – on Sick Leave
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RESOLUTION NO. 0197-2023

AUTHORIZING THE LOCAL CHIEF EXECUTIVE HONORABLE MAYOR JUNAFLO R. CERILLES, RMT, MAGD, TO ENTER INTO AND SIGN A MEMORANDUM OF AGREEMENT ON BEHALF OF THE LOCAL GOVERNMENT UNIT OF DUMALINAO WITH THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD) REGION IX, REPRESENTED BY ITS REGIONAL DIRECTOR, RIDUAN P. HADJIMUDDIN, CESO IV, FOR THE IMPLEMENTATION OF SUPPLEMENTARY FEEDING PROGRAM IN THE MUNICIPALITY OF DUMALINAO, ZAMBOANGA DEL SUR.

WHEREAS, presented for consideration and appropriate action is the endorsement of the Municipal Social Welfare and Development Officer to authorize the LCE to enter and sign a MOA with DSWD-IX for the implementation of Supplementary Feeding Program in the locality;

WHEREAS, Section 22 (c) of R.A 7160, otherwise known as the Local Government Code of 1991, provides, that every local government unit, as a corporation, shall, unless otherwise provided in this Code, no contract may be entered into by the local chief executive in behalf of the local government unit without prior authorization by the sanggunian concerned;



WHEREAS, the municipal mayor is empowered by the same Code to enter into contracts on behalf of the municipality, based on Section 444 (b) (1) (vi) thereof, which provides that upon authorization by the sangguniang bayan, represent the municipality in all its business transactions and sign on its behalf all bonds, contracts, obligations, and such other documents made pursuant to law or ordinance;

WHEREAS, the Supplementary Feeding Program is a vital initiative aimed at addressing malnutrition and improving the nutritional status of children in our locality;

WHEREAS, the Local Government recognizes the importance of collaborative efforts between government agencies to ensure the successful implementation of programs that benefit the welfare of our constituents;

WHEREAS, the Local Chief Executive has been authorized by the Sanggunian to enter into agreements and sign necessary documents for the efficient and effective delivery of services to the community;

WHEREAS, after careful review and exhaustive deliberation, and after finding the same to be proper and order;

NOW, THEREFORE, premises above-considered, on motion by **HON. MA. GEMMA C. ALBISO**, the body resolved, as it hereby resolves to authorize the Local Chief Executive, Honorable Mayor Junafior S. Cerilles, RMT, MAGD, to enter into and sign a Memorandum of Agreement on behalf of the Local Government Unit of Dumalinao with the Department of Social Welfare and Development (DSWD) Region IX, represented by its Regional Director, Riduan P. Hadjimuddin, CESO IV, for the implementation of Supplementary Feeding Program in the Municipality of Dumalinao, Zamboanga del Sur.

LET the copy of this resolution be furnished to concern offices and/or officials for reference, guidance and appropriate action.

DONE this 29TH day of MAY 2023, at Dumalinao, Zamboanga del Sur.

I HEREBY CERTIFY to the correctness of the foregoing resolution.


ATTY. MAYUS RYAN D. ANDO

SB Secretary

Attested and approved by:


LORENZO S. ALCANTARA

Vice Mayor - Presiding Officer

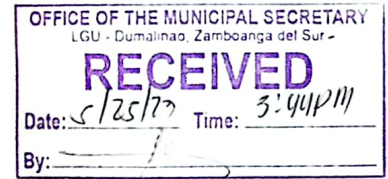




OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT

May 25, 2023

HON. LORENZO S. ALCANTARA
MUNICIPAL VICE-MAYOR
DUMALINAO, ZAMBOANGA DEL SUR



Dear Hon. Alcantara,

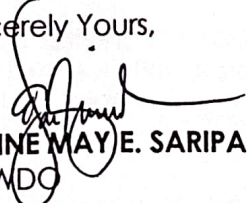
Greetings of peace and prosperity.

The Department of Social Welfare and Development (DSWD) Supplementary Feeding Program (SFP) is mandated to develop, implement and coordinate social protection and poverty-reduction solutions for the poor, vulnerable and disadvantage. The program targets to commence the **Thirteenth (13th) Cycle** implementation by **August 2023 with 748 beneficiaries** enrolled to all 34 Child Development Centers.

Anent to this, the undersigned would like to request for an SB Resolution allowing our Municipal Mayor **Junafior S. Cerilles** to enter into the **Memorandum of Understanding** between the DSWD for the implementation of the Supplementary Feeding Program for the **SY 2023-2024**. Attached is the copy of the **Memorandum of Understanding, Project Proposal and Letter from DSWD** for your reference.

Thank you and More Power.

Sincerely Yours,


ELAINE MAY E. SARIPADA, RSW
MSWDC

MAY 11, 2023

HON. JUNAFLOR S. CERILLES
Municipal Mayor
Dumalinao, Zamboanga Del Sur

Attention: **MS. ELAINE MAY E. SARIPADA**
MSWDO

Dear Mayor Cerilles,

Greetings of Peace!

The Department of Social Welfare and Development (DSWD) **Supplementary Feeding Program (SFP)** is mandated to develop, implement and coordinate social protection and poverty-reduction solutions for the poor, vulnerable and disadvantaged.

The program targets to commence the thirteenth (13th) Cycle implementation by **August 2023** with **749 beneficiaries** enrolled in Child Development Centers.

To ensure the smooth implementation of the program and as per agreed on our consultation dialogue last March 2023, may we request the following documents necessary for the **procurement of thirteenth (13th) cycle implementation;**

- a. Project Proposal
- b. Updated Mapping of Beneficiaries.
- c. 3 Original copies of Memorandum of Understanding (MOU)
- d. Sangguniang Bayan Resolution
- e. Photocopy of Mayor's ID.

Likewise, the documents for the **Terminal Report for SFP 12th Cycle**

- a. Baseline Nutritional Status Report
- b. After 120 Feeding days Nutritional Status Report
- c. Terminal Narrative Report
- d. Data Banking System (*Master list of beneficiaries*)
- e. Client Satisfactory Measurement Form (CSMF)
- f. Utensils Inventory Report.

Please submit the above-mentioned documents on or before **MAY 31, 2023** (*Please find attached file*). For queries, kindly contact **Ms. Greta Martinez, ND III-SFP Focal Person at (062)991-6030.**

Thank you for your unwavering support on the Government nutrition program.

Very truly yours,


RIDUAN P. P. JIMUDDIN, CESO IV
Regional Director

MEMORANDUM OF UNDERSTANDING

KNOW ALL PERSONS BY THESE PRESENTS:

This Memorandum of Understanding was made and entered into this **25th day of May 2023** at **Dumalinao, Zamboanga del Sur**, between and among:

The **DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD)**, a national government agency created pursuant to Republic Act No. 5416, through its **FIELD OFFICE IX**, with the office address at Gen. Vicente Alvarez Street, Zamboanga City, and represented by its **REGIONAL DIRECTOR, RIDUAN P. HADJIMUDDIN, CESO IV** (hereinafter referred to as the "DSWD");

and

The **LOCAL GOVERNMENT UNIT OF DUMALINAO ZAMBOANGA DEL SUR** with address at Pag-asa, Dumalinao Zamboanga del sur herein represented by its **LOCAL CHIEF EXECUTIVE, HON. JUNAFLO R. S. CERILLES**, duly authorized to represent the LGU, (hereinafter referred to as the "LGU");

WITNESSETH

WHEREAS, the Supplementary Feeding Program (SFP) is the provision of food in addition to the regular meals to target children ages 2-4 years old enrolled in the Child Development Center (CDCs) and Supervised Neighborhood Play (SNPs) as part of the DSWD's contribution to the early childhood care and development (ECCD) program of the government;

WHEREAS, the Department of Education (DepEd) and the Department of Social Welfare and Development (DSWD), in consultation with other National Government Agencies (NGAs), Local Government Units (LGUs), Non-Government Organizations (NGOs), and development partners, are mandated by Republic Act No. 11037 also known as "Masustansyang Pagkain Para sa Batang Pilipino", to promulgate their respective rules and regulations for the efficient and effective implementation of the National Feeding Program for Public Day Care Centers (PDCCs) or CDCs, public kindergarten and elementary schools, pursuant to Section 4 of the said law to address undernutrition among Filipino children;

WHEREAS, under Section 4(a) of RA No. 11037, the DSWD, in coordination with the LGUs, has been tasked to implement a SFP for undernourished children with ages three (3) to five (5) years which shall include the provision of at least one (1) fortified meal for a period of not less than one hundred twenty (120) days in a year;

WHEREAS, the efficient and effective implementation of a national feeding program shall sustain the gains of good nutrition achieved through the delivery of early childhood care and development services consistent with RA No. 10410, otherwise known as the "Early Years Act of 2013" and quality basic education services under RA No. 10533, otherwise known as the "Enhanced Basic Education Act of 2013;"

WHEREAS, the General Appropriation Act of 2022 stated that the target outcome indicator of SFP is 80% of malnourished children in CDCs and SNPs with improved nutritional status;

WHEREAS, given the limitation in the purchasing power of most families due to extended effect of the COVID-19 pandemic and inflation of food commodities, SFP implementation shall assist in addressing the issue of hunger and food security among Filipino children and prevent regression of the current nutritional status of the beneficiaries;

WHEREAS, the DSWD adopted alternative modes of implementation such as distribution of dry rations, nutripacks, and nutribun with fresh milk to address issues on the continuous delivery of services despite the shift of the ECCD sessions from face to face to virtual learning;

WHEREAS, local government units (LGUs), as partners of the DSWD in delivering programs and projects shall also assist in the implementation of SFP;

NOW, THEREFORE, for and in consideration of the foregoing premises, the parties agree to undertake the program under the following terms and conditions:

I. ROLES AND RESPONSIBILITIES

1. DSWD shall:

- a. Manage and coordinate/supervise the regional implementation of the SFP. Designate a Focal Person for the SFP to provide guidance and technical assistance to the Social Welfare & Development Officers, CDC/SNP workers, Day Care Workers Federation (DCWF) and Day Care Service Parent Group (DCSPG) in the implementation of the Program;
- b. Coordinate and inform the LGU to conduct 120 feeding days with a twice-a-day feeding implementation, if necessary, composed of hot meals in combination with dry rations to boost the nutritional concerns of the children during the pandemic;
- c. Act as the Procuring Entity, identify the applicable procurement scheme and guarantee compliance with RA No. 9184 or the Community Participation Procurement Manual (CPPM) for Enhanced Partnership Against Hunger and Poverty (EPAHP) of DSWD, DAR and DA, whichever may be applicable;
- d. In all cases, ensure the timely delivery of the goods to CDCs/SNPs with the assistance of the City/Municipality Social Welfare Development Officer;
- e. Consolidate reports and submit quarterly physical and financial accomplishment report as well as the quarterly accomplishment on nutritional status of children to Central Office- Program Management Bureau (PMB);
- f. Coordinate to the P/C/M Local Nutrition Councils on the roles and responsibilities in the program related to its objective and mechanics;
- g. Conduct a Regional program evaluation at the end of the implementation period of each cycle.

2. LGU shall:

- a. Submit a project proposal and master list of beneficiaries as the basis for funding allocation for the 13th cycle (CY 2023) and the conduct of twice-a-day feeding provision, if necessary, for the beneficiaries. The LGU shall include in the project proposal the mode of implementation they will use based on the SFP implementing guidelines;
- b. Designate the P/C/MSWDO as Focal Person for the feeding with the task of providing guidance, technical assistance and support to the DCWF/DCSPG in

- coordination with the Province/City/Municipal Nutrition Action Officer (P/C/MNAO) and include in LGU/MNC meetings SF concerns;
- c. Request the C/M Nutrition Committee to assist in the monitoring of the nutritional status of the children beneficiaries and to provide technical assistance to the implementers of the Program on a monthly basis. The C/M Health Office may also assist in providing Vitamin A Supplementation and deworming to the target beneficiaries (children 2-5 years old);
 - d. As the Focal Person, the P/C/MSWDO shall be responsible in providing administrative and technical assistance in the operationalization of the SFP and in overseeing the organization of Parents Committee in each CDCs/SNPS or in the assigned barangay;
 - e. Ensure that the goods intended for the Program will be delivered timely.
 - f. Promote and fund activities related to food production and backyard gardening in CDCs and in family homes;
 - g. Monitor the timely and correct weighing and height measurement of the children beneficiaries and record their nutritional status monthly for six (6) months; a consolidated report from all the CDCs/SNPs shall be submitted quarterly to the DSWD Field Office;
 - h. Conduct monthly profiling and updating of database of children beneficiaries including list of drop out for submission to DSWD on the 1st Friday of the succeeding month;
 - i. Submit a monthly documentation report (narrative/photo) of the implementation as may be required in audit(s);
 - j. Assist the DSWD and provide the counterpart cost in the delivery of goods from the municipality to the barangays;
 - k. If necessary, provide augmentation support, in cash or in kind, in the implementation of the Program at the city/municipal and barangay level if the clients catered go beyond the target number of beneficiaries and also in other activities related to the program;
 - l. P/C/MSWD Office to conduct Parent Effectiveness Sessions (PES) on nutrition education and motivation in nurturing their children;
 - m. Assist the DSWD in the monitoring of the Program implementation; and
 - n. Ensure observance of minimum health protocol in the distribution of foods items to the beneficiaries, such as wearing masks, gloves, etc.

II. ACCOUNTABILITY

The agreement shall be implemented in accordance with the terms and conditions stipulated herein. Failure on the part of any party to comply with the provisions of this Agreement will warrant its discontinuance without prejudice to filing of appropriate administrative and/or criminal actions against responsible officers and employees of the erring party.

Any dispute, controversy or claim arising out of or relating to this MOU shall be settled amicably between the parties. In the event that the dispute remains unresolved the Parties shall submit the issue for arbitration and adjudication in accordance with the law.

III. AMENDMENTS

The Memorandum of Understanding (MOU) may be amended or revoked upon mutual agreement of both parties, provided that all amendments shall be covered by

Supplemental Provisions signed by both Parties which shall be deemed incorporated as integral parts of this MOU.

IV. EFFECTIVITY

This MOU shall take effect upon signing of the parties and shall remain valid until the completion of the 120 feeding days for the 13th cycle, unless otherwise revoked or terminated by either their mutual consent or discontinued in accordance with Item II.

In witness whereof, the parties hereby affix their signature this 25th day of May 2023 at Dumalinao, Zamboanga del Sur, until December 31, 2023 subject to renewal in accordance with the GAA of the succeeding year.

**DEPARTMENT OF SOCIAL WELFARE
AND DEVELOPMENT**

**LGU OF DUMALINAO ZAMBOANGA DEL
SUR**

RIDUAN P. HADJIMUDDIN, CESO IV

HON. JUNAFLO R. CERILLES, RMT, MAGD

Regional Director
DSWD FO IX

Municipal Mayor

SIGNED IN THE PRESENCE OF:

RODNA GRACE E. SUGABO, CPA

ELMA FE E. EMA-BRAVO, CPA

Accountant – DSWD FO

Municipal Accountant

MA. SOCORRO S. MACASO, RSW

ELAINE MAY E. SARIPADA, RSW

PSD Division Chief

C/MSWDO Department Head

ACKNOWLEDGEMENT

Republic of the Philippines)
Municipality of Dumalinao, Zamboanga Del Sur)

NAME	GOVT ID #	DATE / PLACE ISSUED
RIDUAN P. HADJIMUDDIN, CESO IV	09-0052	ZAMBOANGA CITY
JUNAFLO R. CERILLES, RMT, MAGD	939-675-524-000	PAGADIAN CITY

Before me, this 25th day of **May** 2023, personally appeared:

Who executed the foregoing Memorandum of Understanding consisting of five (5) pages signed on all pages, including this page on which this acknowledgment is written and acknowledged the same to be their own free and voluntary act and deed.

WITNESS MY HAND AND SEAL on the date placed first above-written, this 25th day of May 2023 at DUMALINAO ZAMBOANGA DEL SUR, Philippines

Notary Public

Doc. No. _____
Page No. _____
Book No. _____
Series No. _____



OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT

PROJECT PROPOSAL

- I. Title: **Supplementary Feeding Program**
II. Target Beneficiaries : **746**
III. Location: **Dumalinao, Zamboanga del Sur**

IV. Rationale:

The Supplementary Feeding Program is one of the huge programs of the Department of Social Welfare and Development bearing the goal of preventing if not eradicating one of the challenges faced by our government which is malnutrition, as it is one of the factors that hinders in reaching out the total development of our society.

That, the national government through DSWD in coordination with its local counterparts will together work side by side to solve malnutrition among children that if this will be left unsolved this will also lead to a more problematic and sickly society.

V. Objectives:

1. To provide augmentation support for feeding program for the children in LGU-managed Child Development Center using indigenous food and/or locally produced foods equivalent to 1/3 of Philippine Dietary Reference Intake (PDRI) that provides 450-500 calories.
2. To improve and sustain the nutritional status of all the target children.
3. To improve knowledge, attitude and practices of children enrolled in Child Development Center, parents and caregivers through intensified nutrition and health education.

VI. Project Description:

The Supplementary Feeding Program is the provision of food in addition to the regular meals, to currently enrolled children in Child Development Center (CDCs) and supervised neighborhood play (SNP) as part of the DSWD's contribution to the ECCD program of the government. Food supplementation is in the form of hot meals being served during break time in the morning or afternoon session to children in Child Development Center (CDCs), Supervised neighborhood Play (SNP). The parents/volunteers will manage the feeding program based on a prepared cycle menu using available indigenous food materials.

Weighing of children shall be done by trained DCWs/ SNP workers with assistance from BNS or BHW, deworming and vitamin A supplementation shall be coordinated with RHU and be done 2weeks before implementation of feeding program.



OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT

VII. Time Frame & Funding:

120 days implementation
746 Children X Php 21.00 X 120 days = **Php 1,879,920.00**

VIII. Recommendation:

Therefore, the undersigned highly recommend that this project proposal be given priority, to combat the existing malnutrition problem of the municipality, for the benefit of the vulnerable children beneficiaries.

Prepared by:

ELAINE MAY E. SARIPADA, RSW
MSWDO

Noted by:

JUNAFLO S. CERILLES, RMT, MAGD
Municipal Mayor

Recommending Approval:

Funds Available:

MA. SOCORRO S. MACASO, RSW
Chief-PSD

XANTHI ROMEILLA J. VALLER
Regional Budget Officer

Approved by:

RIDUAN P. HADJIMUDDIN, CESO IV
Regional Director